

Admission Procedure



Fill in and submit documents:

1. Admission Form
2. A copy of Birth Certificate
3. A copy of ID (KTP & KK) or passport of parents & student
4. A copy of School Report Card/Book for last 2 years
5. For International student, a copy of valid KITAS (student & parents)
6. Medical Documentation & Immunization Record
7. 1 passport-size photograph

All required documents must be completed and submitted to the Admission Officer to receive an arrangement for admission assessment.

Assessment Schedule:

1. Arrangement of

Assessment Schedule

Admission will contact parent for the schedule.

2. Assessment Result and Acceptance Letter Issuance

Approx. 7-10 working days, notification via email or WA.

Development Fee Payment:

The details of development fee payment will be informed to parents after the acceptance letter is issued.

Preparation:

1. P1 Transition Day and Parent Orientation Day
2. Order Uniforms and Book Packages
3. Selection of Bahasa Indonesia/Chinese Language and Religion Studies Subject
4. Curriculum Briefing

(Dates to be notified)